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**JOINT INDEPENDENT AUDIT COMMITTEE**

**(WEST YORKSHIRE COMBINED AUTHORITY AND WEST YORKSHIRE POLICE)**

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| **DATE:** | **WEDNESDAY 6 DECEMBER 2023** |
| **TIME:** | 09:30 – Member pre-meet with Internal and External Audit  10:00 – Audit Committee  12:00 – Close  *This meeting is 30 minutes shorter to reflect the agenda.* |
| **LOCATION:** | Meeting Room 1**,** Wellington House, 40-50 Wellington Street, Leeds, LS1 2DE |
| **MEMBERS:** | Mike Ford, Chair   |  |  |  |  | | --- | --- | --- | --- | | Jeff Colley, Member  Helen Kemp, Member |  |  |  | |
| **OFFICERS:** | Joanne Campbell, Internal Audit Manager, WYP  Gary Dowson, Head of Finance, WYCA  Alastair Newall, Director, Public and Social Sector, Mazars  Julie Edwards, Head of Accountancy, WYP  Sarah Fraser, Superintendent, Corporate Services, WYP  Nicola Hallas, Manager, Mazars  Katherine Johnson, Assistant Chief Officer, WYP  Julie Reid, Head of Policing and Crime, WYCA  Neil Rickwood, Head of Audit, Risk and Assurance, WYP  Angela Taylor, Director of Corporate Services, WYCA |
| **CONTACT OFFICERS:** | Carol Beanland, Business Manager, WYCA  Carol.beanland@westyorks-ca.gov.uk  and;  Joanne Colley, Business Manager, WYCA  Joanne.Colley@westyorks-ca.gov.uk |

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| **AGENDA**   |  |  |  | | --- | --- | --- | | **Item** |  | **Officer** | | 1. Apologies | To note | Joanne Colley | | 1. Declaration of Interests | To note | Mike Ford | | 1. Record of Attendance | To note | Joanne Colley | | 1. Minutes of the meeting on 18 October 2023 | To approve | Mike Ford | | 1. Matters Arising | To note | Mike Ford | | 1. Chair’s Update (verbal report) | To note | Mike Ford | | 1. West Yorkshire Police Reports    1. Business Update (verbal report)   7.1.1 Programme of Change (verbal report)   * 1. WYP Risk Management Update   2. Tender Exceptions Report   3. Internal Audit Progress Report   4. Internal Audit Follow Up Report   5. Force Budget Planning | To note  To note  To note  To note  To note  To note  To note | Katherine Johnson  Katherine Johnson  Supt. Sarah Fraser  Katherine Johnson  Neil Rickwood  Neil Rickwood  Katherine Johnson | | 1. External Audit Reports   8.1 External Audit Progress Report | To note | Alastair Newall | | Break | | | | 1. West Yorkshire Combined Authority Reports   9.1 Business Update (verbal report)  9.2 WYCA Risk Management Update  9.3 Draft Annual Accounts including the Annual Governance Statement (verbal update) | To note  To note  To note | Angela Taylor  Angela Taylor  Angela Taylor | | 1. Governance Arrangements of Significant Partnerships and Collaborations | To note | Katherine Johnson | | * 1. JIAC Workplan 2023-24 Cycle   2. JIAC Workplan 2024-25 Cycle | To note  To note | Mike Ford  Mike Ford | | 1. AOB |  | All |   Date of next meeting: Wednesday 21 February 2024 |